HAVERTHWAITE PARISH COUNCIL

PARISH COUNCIL MEETING MINUTES
Meeting held on Tuesday, 5th May 2026 at 7 pm.

Chair: Cllr Hitchen, Fleming, and Riley. Clerk Janet Taffs present
members of the public are in attendance.

1/05/2026 **RESOLVED** The Chair for the council year 2026-2027 was appointed. Cllr Hitchen was proposed by Bevins and seconded by Cllr Fleming

2/05/2026 **RESOLVED** The Vice Chair for the Council year 2026-2027 was appointed. Cllr Stoddard was proposed by Cllr Bevins and seconded by Cllr Fleming

3/05/2026 **RESOLVED** The resignation of Sue Sanderson was noted and had already been registered with elections at W&F

4/05/2026 **Apologies**
RESOLVED apologies received from Cllr Stoddard for absence

5/05/2026 **Requests for Dispensations**
RESOLVED No requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6/05/2026 **Declaration of Interest**
RESOLVED NO declarations by elected and co-opted members of disclosable pecuniary interests in respect of items on this agenda

7/05/2026 **Minutes**
RESOLVED The Chair signed the minutes of the Haverthwaite Parish Council meeting held on Tuesday, 3rd March 2026, as an accurate record.

8/05/2026 **Public Participation**
162.1 Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.
RESOLVED A member of the community expressed their gratitude for the double yellow lines at the Swan. The parking there has caused issues and this was much needed. The Fell foot parking was discussed.
162.2 Unitary Authority update:
RESOLVED The green bin charges. Letters should be going out to all residents, but these has not been sent. Online is open and they have had a larger than expected uptake. W&F have a deficit and do have to charge for this facility now.
Planning, LDNPA here, so it may not affect us, but the Government is making changes and details are coming through. Parish and town councils will lose their right to comment on the planning decisions. Huge changes with influencing. More details will filter through. How LDNPA will develop this is unknown. Can only comment. It will not go to the committee.
W&F have decided to put locality working into review. When the councils joined, locality working with individual communities divided along old district lines, this will be reviewed. Parish Councils will be consulted.
The road at the surgery is still outstanding.
Cycling on the bridge path from the bus stop, signs to disembark need to be reinstated.
162.3 LDNPA update
RESOLVED No updates Cllr Hitchen and the Clerk are going to the meeting in June
162.4 Police update
RESOLVED PSCO nothing to report

9/05/2025 **Update on Ongoing Issues and Actions from Last Meeting**
RESOLVED: Gritting position was discussed. The Clerk has liaised with W&F and agreed on the gritting routes. These have been agreed with Hawkshead, and all is ready for the poor weather. The sample contract had been circulated, between Hawkshead and skelwith and the Hawkshead one will follow the same guildlines, the Cllrs agreed the terms, but would like to state that when Shaun carries out the route, rather than Hawkshead. This may incur additional

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travel costs. But are aware. The Cllr who will make the decision will be agreed in September, when the contract is signed.

10/05/2026 Planning Applications

To respond to planning applications received since the previous meeting

RESOLVED the following decisions were made

10.1 To ratify the decision With reference to Reference: 7/2025/5701 Location: Barn at Causeway End, Haverthwaite, LA12 8JW Proposal: Conversion of barn to dwelling and associated work. The councillors have discussed the proposed application and considered the design and appearance in relation to the surrounding area and feel that it is in keeping and would be of benefit to the area by reviving an old building for residential use.

10.2 To Ratify the decision 7/2024/5053 Proposal: The conversion of the former Pug Mill and Laboratory Building into a new single dwelling and associated changes to the fenestration and landscaping Location: Former Backbarrow Ironworks, Backbarrow, Cumbria, LA12 8Q No comments sent as majority not reached.

10.3 Reference: 7/2026/5198 Location: Land south of Chapel House, Finsthwaite Lane, Backbarrow, LA12 8PY Proposal: Garage and workshop / studio for domestic use in association with the adjacent dwelling house. Only a garage and workshop, and not converted into a flat for residential use approved

11/05/2026 **The notification of the planning enforcement notice**

RESOLVED the enforcement notice-Material change of use. Land at the Old Post Office House, Finsthwaite. Making a change of material use from one dwelling house to two was noted

12/05/2026 Planning permission decisions

RESOLVED Decisions made since the previous meeting were acknowledged

12.1 7/2025/5528 Proposed installation of new broadband infrastructure decision Prior Approval Not Required (NOI)

12.2 7/2025/5701 Conversion of barn to dwelling and associated works Withdrawn

13/05/2026 Community

13.1 to receive updates on the 20mph register of interest

UNRESOLVED No movement on the Haverthwaite to Low Wood application.

A new application has been received for Linsty Green. The Parish Council agreed to support this application, and the Clerk will contact PCSO Harris to gather SID information to support the application.

13.2 The joint meeting regarding second homes.

UNRESOLVED To keep on the agenda, as this will be a recurring meeting to report on. The planned meeting was postponed, and no further date has been provided. The clerk chased the date, but still no date was arranged.

13.3 RESOLVED The Himalayan balsam growing in the Parish. Archie is to be asked to look at the situation in the area.

14/05/2026 Highways, footpaths, hedges & verges:

14.1. Parish Lengthsman jobs & update

RESOLVED Archie had a ride round the Parish to establish the positions and condition of the Parish benches. He has varnished the noticeboard on Brow Edge and the bench beside it. He has also varnished the bench at Linstey Green by the railway. The Clerk now has a register of all the benches so we can keep up to date with the condition of them each year. It was decided not to repair the ones on the A590 or cut the brambles back. Take the wood out so it cannot be used. It was suggested to price up composite slats if available as an alternative to wood. Clerk to remind Archie about the grass verges and path from Low Wood to Levens Garth.

14.2 Issues to report on HIAMS.

14.3 Streetlighting updates

RESOLVED: these have now been transferred to W&F, including the billing, and a post has been placed on Facebook to let the community know they can report any issues to W&F using the link.

15/05/2026 Finance & Governance Issues

15.1 The Parish Council is to approve the payment of the invoices received since the last meeting.

To ratify d,f, g, and h

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a)	A Workman (lengthsman) -	£ 80.00
b)	ACW Bus shelter cleaning	£ 120.00
c)	Leven Valley School hall hire	£ 50.00
d)	Clerk's wages to March 2026	£ 657.16 25/26 Year
e)	Clerk's expenses	£ 59.46
f)	IH media	£ 232.50 25/26 year
g)	TP Jones Payroll	£ 85.92 25/26 year
h)	HMRC	£150.40 25/26 year
i)	Npower D/D	£ 330.26 25/26 year
j)	CALC	£ 278.40
k)	Aubergine	£72.00

15.2 UNRESOLVED Clerk is in the process of arranging the implementation of the GOV.UK website and Emails

15.3 RESOLVED moving bank accounts to allow online banking details were discussed, including the extra costs involved, but given the postal situation and the issues with the bank not accepting cheques, this does need to be moved forward. Leave for now and bring up another time, as only one Cllr was confident with online banking.

15.4 RESOLVED, it was noted that no election requests were received following the resignation of Cllr Sanderson, and the Parish Council can now co-opt

15.5 RESOLVED The application to Co-Opt a new Councillor was considered. Cllr Jane Disley was successful. Clerk to arrange the paperwork. Proposed by Cllr Bevins, seconded by Cllr Fleming.

15.6 RESOLVED The renewal for Zurich insurance of £ 487.96 was considered and payment agreed.

15.7 RESOLVED It was noted that the previous signatories have been removed from the bank accounts.

15.8 RESOLVED The internal Audit report 2025-2026 was reviewed by the council, and the findings were examined. The Internal Auditor was independent of the council, and the findings were approved.

15.9 RESOLVED The Parish Council considered and reviewed the Internal Controls

15.10 RESOLVED The Parish Council considered and approved the Annual Governance Statement 2025-2026 and the RFO and Chair signed the paper copy.

15.11 RESOLVED The Parish Council considered and approved the accounting statements 2025-2026, and the RFO and Chair signed the paper copy.

15.12 RESOLVED The Parish Council considered and approved the certificate of exemption 2025-2026, the chair signed.

15.13 RESOLVED The period of exercise of public rights was considered and approved.

15.14 RESOLVED The review and agreement on the standing orders for 2026/2027 were approved

15.15 RESOLVED The review and agreement on the Financial regulations for 2026/27 were approved

15.16 RESOLVED The review and agreement on the risk assessment for 2026/2027 were approved

15.17 RESOLVED The review and agreement on the asset register for 2026/2027 were approved

16/05/2026 Correspondence, meetings attended and consultations.

- **Green bin business scheme open for applications**
- **W&F launches new apprenticeships**
- **Consultation for Blue Badge holders**
- **Meet and greet information from LDNPA**
- **Community resilience pilot**
- **Police, Fire and Crime Commissioner Community Fund Open**
- **A place called home, W&F safe space**
- **Sonia Hutchinson is retiring**
- **Garden waste subscription service**

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- **Tim Farron advises surgery dates**
- **Household support fund for households on Oil Heating**
- **Family help website launched W&F**
- **W&F opening hours over Easter**
- **W&F high street scheme launched**
- **W&F opening hours for the May bank holiday**
- **Love where you live this Easter**
- **Digital mental health tool for adults launched by W&F**
- **Integrated transport by W&F details**

17/05/2026 Items for the next agenda

Motor homes and horseboxes in the area that look like they are being lived in. Is there anything that can be done. Police matter. Fly camping? Cllr Bloomer to look for more details on where to look.

18/05/2026 Date of Next Meeting

To confirm the date and time of the next Meeting as Tuesday, the 7th July 2026 at 7.00 p.m. @ Outback Hall, Leven Valley School, Haverthwaite.

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Chair signature Date