Minutes of the Annual meeting of Haverthwaite Parish Council held at Outback Hall, Leven Valley School, Haverthwaite on Tuesday 6th May, 2025

Present: Cllr Sanderson (Chair), Cllr Stoddart (Vice Chair) Cllr Fleming, Cllr Riley, and Parish Clerk (clerk@haverthwaitepc.co.uk)

85/2025	**To appoint a Chair for the Council year 25/26** Resolved: That Cllr Sanderson be re-elected as Chair	
86/2025	**To appoint Vice Chair for the Council year 25/26** Resolved: That Cllr Stoddart be elected as Vice Chair	
87/2025	**To receive apologies for absence** Cllr BevIns.	
88/2025	**Minutes of Last Meeting:** Resolved: That the minutes of the meeting held on 11/03/2025 are signed as a correct record.	
89/2025	**Declarations of Interest:** None	
90/2025	**Requests for Dispensation:** None received.	
91/2025	**Public Participation** a. Report received from PCSO Harris b. Unitary Authority update from Cllr Bloomer - devolution/mayoral authority update - awaiting response from Highways re GP surgery junction - to report access track near old Ironworks at Backbarrow to Highways. - to ask W&F Council re responsibility for A590 litter c. LDNPA update – election of Parish member to South Distinctive area - noted	
92/2025	**Update on issues and actions from the previous meeting (not already on agenda):** - Bus timetable lying on the ground reported to Stagecoach - Churchyard tidying at Haverthwaite – awaiting update - Brow Edge water leak has been completed by Highways with a new filter drain.	
93/2025	**Planning:** a. No current planning applications. b. Decisions made since the previous meeting: 7/2024/5671 – Former Dr Surgery, Backbarrow – change of use to 3 dwellings – permitted.	
94/2025	**Community and environmental matters**	

	a. Community Grants update – to put link for the Community Centre contact on the PC website. b. Brow Edge Foundation update: update from Cllr Sanderson	
95/2025	**11. Highways, footpaths, hedges & verges:** a. Parish Lengthsman jobs & update – annual strimming to begin this month. b. Issues to report on HIAMS – see minute item 91/2025 c. Update on junction by Haverthwaite Surgery - see minute item 91/2025 d. Streetlighting – streetlights reported for new bulbs at Haverthwaite near the nursing home and by the Playing Fields. - Also to report new bulb needed for light opposite St Annes - 2 streelights out on the bridge path require access – to write to Resident regarding cutting back the hedge. e. Speed indicator data received for Haverthwaite - circulated f. Wayleaves request from Fibrus for entrance area to playing fields. Land Registry data apparently shows this belonging to an individual but they have advised Fibrus it is PC land. Resolved: To obtain Land Registry title deed to clarify.	
96/2025	**To approve renewal of Insurance** Resolved: To approve 3 year term agreement @ £476.23 for 25/26.	
97/2025	**To review Council documents: standing orders/financial regulations/risk assessment/asset register.** Resolved: to approve review of documents.	
98/2025	**Finance, Governance and Audit:** a. The Parish Council approved the payment of invoices - Leven Valley CE Primary School (May)- £37.50 - Npower streetlighting – by direct debit - Zurich (insurance) - £476.23 - Parish Clerk expenses April/May 2025 - £90.61 - CALC (annual membership) - £261.30 - TP Jones & Co LLP (PAYE) - £85.92 b. To note & approve completion of bank reconciliation for 2024/2025 and approve cashbook income & expenditure for 2023/2024. *Resolved: To approve* c. To approve signing of certificate of exemption from external audit for 2024/2025. *Resolved: To approve and sign*	
99/2025	**Correspondence, meetings attended and consultations:**	

	- email from Tim Farron on behalf of resident re street lights. - letter from LDNP	
100/2025	**Items for the next agenda:** Completion of internal audit/ongoing matters	
101 /2025	**To confirm the date and time of next Meeting as 24th June 2025 at 7.00 p.m. @ Outback Hall, Leven Valley School, Haverthwaite.** Confirmed	