

11 July, 2024

Dear Sir/Madam,

You are summoned to attend the meeting of Haverthwaite Parish Council being held at Outback Hall, Leven Valley School, Haverthwaite on **Thursday 18 July, 2024**. Members of the public should let the Parish Clerk know in advance if they plan to attend and wish to speak on a specific matter.

*B Workman* Clerk to Council [clerk@haverthwaitepc.co.uk](mailto:clerk@haverthwaitepc.co.uk)

## AGENDA

### 1. To receive apologies for absence

**2. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Parish Council meeting held on 23 May, 2024 as a true record.

**3. Declarations of Interest:** To receive declarations of interest where a member has a disclosable pecuniary interest in respect of items on this agenda

**4. Requests for Dispensation:** To receive requests for a dispensation to speak and/or vote on any matter where a member has a disclosable pecuniary interest in respect of items on this agenda

### 5. Public Participation

- a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
- b. Unitary Authority update: Cllr Sanderson

**6. Update on issues and actions from the previous meeting (not already on agenda):**

**7. Haverthwaite GP Surgery update:** Cllr Sanderson

### 8. Planning:

- a. To respond to planning applications received since the previous meeting:
  - i) 7/2024/5305 – Gilsboro, Brow edge - 1 and half storey side extension, 2 and half storey rear extension and internal alterations - variation of condition 2(plans)of planning permission 7/2022/5336 (no extension given by LDNP, no response submitted following consultation with Cllrs)
  - ii) 7/2024/5289 – Land at Brewers Field, Backbarrow – residential development (4 no properties) with means of access & associated works (outline application)
  - iii) 7/2024/5305 – Gillsborough, Brow Edge – variation of condition 2 (plans) relating to 7/2022/5356 (no extension given by LDNP, no response submitted following consultation with Cllrs)
  - iv) 7/2024/5349 – Oak Bank, Haverthwaite – development of privately funded NHS GP surgery.
- b. Decisions made since the previous meeting:

**10. Community and environmental matters:**

- a. Community Grants update
- b. Brow Edge Foundation update: Cllr Sanderson
- c. Community Sports event

**11. Highways, footpaths, hedges and verges :**

- a. Update on Parish Lengthsman jobs:
- b. Costs for handrail on Bridge Backbarrow.
- c. Issues to report on HIAMS:

**12. Defibrillator update**

**13. Finance, Governance and Audit:**

- a. The Parish Council to approve the payment of the invoices received since the last meeting:
  - i) Salary - £659.05
  - ii) HMRC (qtr 1) 2024/2025 - £164.60
  - iii) Leven Valley CE Primary School (May)- £37.50
  - iv) Npower streetlighting - May £ 266.70 June £233.97 (payment is via Direct Debit)
  - iv) F Ebbs (Internal Audit) - £50
  - v) Parish Clerk expenses - £108.15
  - vi) A Workman (lengthsman) - £TBC
  - vii) Information Commissioner - £40
  - viii) WAF Council (Bins) - £1687.44
  - ix) A Charlesworth (bus shelter cleaning Aug) £120.00
- b. To note & approve completion of bank reconciliation for 1<sup>st</sup> quarter 2024/2025
- c. To note completion of Internal Audit 2023/2024 & report received
- d. To consider, approve and sign AGAR Governance Statement for 2023/2024
- e. To consider, approve & sign AGAR Accounting Statement for 2023/2024
- f. To note period for exercise of public rights.
- g. To approve amendment to standing orders to give delegated power to the Clerk to respond to planning applications that fall inbetween meetings where an extension is not permitted by LDNP – response to be ratified at the next meeting.
- h. To approve NALC updated financial regulations.

**18. Correspondence, meetings attended and consultations:**

- email from resident regarding speed at Backbarrow
- WAF Council Local Plan consultation
- WAF Public Space Protection order consultation.

**19. Items for the next agenda:**

**20. To confirm the date and time of next meeting as 5<sup>th</sup> September 2024 at 7.00 p.m. @ Outback Hall, Leven Valley School, Haverthwaite.**