

HAVERTHWAITE PARISH COUNCIL

MINUTES OF HAVERTHWAITE PARISH COUNCIL MEETING HELD ON THURSDAY 18th JANUARY 2024 at OUTBACK HALL, LEVEN VALLEY SCHOOL

Present: Cllr Sanderson (Chair), Cllr Bevins, Cllr Fleming, Cllr Riley, Cllr Stoddart and Julie Hendry, Parish Clerk (clerk@haverthwaitepc.co.uk)

In attendance: No members of the public were in attendance

Minute no	Action Point	Person
77/2023	Apologies: None received	
78/2023	Minutes of Last Meeting The Chair was authorised to sign the minutes of the Parish Council meeting held on 2 November 2023 as a true record of what was discussed.	
79/2023	Declarations of interest (in respect of items on the agenda): None received	
80/2023	Requests for dispensations: None received	
81/2023	Public participation: a. Community participation: No members of the public were in attendance. b. Unitary Council update: Cllr Sanderson circulated a report to the attendees and agreed to send a copy by email to the Parish Clerk. No questions on the content were asked by Councillors.	SS
82/2023	Update on actions from the previous meeting: There were no outstanding actions to report.	
83/2023	Parish Clerk recruitment update: The Parish Clerk confirmed that her final day of employment was 31 st January and that despite ongoing advertisement via CALC and speaking to two interested individuals there were still no applicants for the position. She reported that an advertisement had been placed in Grange Now in the hope that an interested local person would apply for the role. The Councillors were asked to consider who would take possession of PC assets at the end of January and advised that the bank signatories would be amended to remove the Clerk as authorised signatory.	
84/2023	Haverthwaite GP Surgery update Cllr Sanderson advised that the premises had been agreed for three years and that locum GPs had been appointed to support the practice.	
85/2023	Planning applications received for comment by the PC: a. 7/2023/5765 at Nook Cottage, Brow Edge Road, Backbarrow, LA12 8QT. Conversion of existing enclosure into workshop/store and garage. HPC- NO COMMENT. b. 7/2023/5811 at Charcoal House, Cannon Croft, Backbarrow, LA12 8FA. The erection of a new garage to serve existing Charcoal House Dwelling. HPC agreed NO OBJECTION to this planning application.	
86/2023	Community and environmental matters a. Community Grants update-no new grants had been applied for from the PC fund. b. Brow Edge Foundation update: Cllr Sanderson reported that the shooting rights had not yet been finalised.	

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87/2023	<p>Highways, footpaths, hedges and verges</p> <p>a. Update on recruitment of Parish Lengthsman: Cllrs Bevins and Fleming reported that attempts to recruit a new lengthsman had been unsuccessful. The new Clerk might want to consider approaching gardening firms to undertake this work.</p> <p>b. Overgrown hedge near GP surgery: Cllr Bevins advised that this had been reported on HIAMS.</p> <p>c. Issues to report on HIAMS: No new issues were identified for reporting on HIAMS.</p>	Parish Clerk
88/2023	<p>Finance, Governance and Audit:</p> <p>a. The Parish Council approved the payment of the invoices received since the last meeting:</p> <ul style="list-style-type: none"> i) A Charlesworth (bus shelter cleaning) £120.00 ii) Altitude Services, £1384.13 (cheque lost and now cancelled) iii) Leven Valley CE Primary School (room hire November), £37.50 iv) Npower, streetlighting (November) £321.40 to note (payment is via Direct Debit) v) Parish Clerk salary (Q3), £520.00 vi) Parish Clerk Q3/office expenses, £54.85 vii) Npower, streetlighting (December) £334.26 to note (payment is via Direct Debit). As these are on an unmetered supply this has caused an increase in the bills so a new supplier needs to be sought. viii) Parish Clerk final salary/expenses, £182.47 ix) Grange Now, Clerk recruitment advert, £97.90 x) Altitude Services (streetlight repair/replacement), £1384.13 (replacement cheque) <p>b. The Parish Council received and approved the budget and precept for 2024/25 subject to the following amendment:</p> <ul style="list-style-type: none"> i) It was agreed that £250 would be donated to each of the two Air Ambulance service providers-contacts TBC. 	Parish Clerk
89/2023	<p>Correspondence, meetings attended and consultations:</p> <p>The following items were noted by the Parish Council as they had been previously circulated:</p> <ul style="list-style-type: none"> a. Email from member of the public regarding misleading public footpath sign b. Email from member of the public regarding poor visibility at bus stop on A590. Cllr Sanderson agreed to respond and to direct them to the National Highways team who have responsibility for the road. 	SS
90/2023	<p>Items for the next PC agenda</p> <ul style="list-style-type: none"> a. Precept update b. Community grants: ALL c. Emergency planning: Cllr Sanderson d. Parish Council elections e. AGAR preparation and timeline f. Defibrillator- agree responsibility for monitoring: ALL g. Noticeboards-agree responsibility for updating each noticeboard: ALL 	
91/2023	<p>Date and time of next meeting</p> <p>The next meeting of the Parish Council will take place at 7pm on 14th March 2024 at Outback Hall, Leven Valley School</p>	ALL