

6 January 2024

Dear Sir/Madam,

You are summoned to attend the meeting of Haverthwaite Parish Council being held at Outback Hall, Leven Valley School, Haverthwaite on **Thursday 18 January** starting at 7pm. Members of the public should let the Parish Clerk know in advance if they plan to attend and wish to speak on a specific matter.

Julie Hendry, Clerk to Council clerk@haverthwaitepc.co.uk

AGENDA

- 1. Apologies:**
- 2. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Parish Council meeting held on 2nd November 2023 as a true record.
- 3. Declarations of Interest:** To receive declarations of interest where a member has a disclosable pecuniary interest in respect of items on this agenda
- 4. Requests for Dispensation:** To receive requests for a dispensation to speak and/or vote on any matter where a member has a disclosable pecuniary interest in respect of items on this agenda
- 5. Public Participation**
 - a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
 - b. Unitary Authority update: Cllr Sanderson
- 6. Update on issues and actions from the previous meeting (not already on agenda):** NIL
- 7. Parish Clerk recruitment update:** Parish Clerk
- 8. Haverthwaite GP Surgery update:** Cllr Sanderson
- 9. Planning:**
 - a. To respond to planning applications received since the previous meeting:
 - i) 7/2023/5765 at Nook Cottage, Brow Edge Road, Backbarrow, LA12 8QT. Conversion of existing enclosure into workshop/store and garage. HPC NO COMMENT.
 - b. Decisions made since the previous meeting:
 - i) 7/2023/5699 at Oak Bank, Haverthwaite, LA12 8AL. Temporary Change of Use for a 3-year period of unfettered dwellinghouse (C3) to interim General Practitioners Surgery (E) and thereafter reversion of occupancy. HPC SUPPORT, LDNPA APPROVED.
- 10. Community and environmental matters:**
 - a. Community Grants update
 - b. Brow Edge Foundation update: Cllr Sanderson

11. Highways, footpaths, hedges and verges :

- a. Update on recruitment of Parish Lengthsman: Cllrs Bevins and Fleming
- b. Overgrown hedge near GP surgery: Cllr Bevins
- c. Issues to report on HIAMS: ALL

12. Finance, Governance and Audit:

- a. The Parish Council to approve the payment of the invoices received since the last meeting:
 - i) A Charlesworth (bus shelter cleaning) £120.00
 - ii) Altitude Services (streetlight repair/replacement), £1384.13
 - iii) Leven Valley CE Primary School (room hire November), £37.50
 - iv) Npower, streetlighting (November) £321.40 to note (payment is via Direct Debit)
 - v) Parish Clerk salary (Q3), £520.00
 - vi) Parish Clerk Q3/office expenses, £54.85
 - vii) Npower, streetlighting (December) £334.26 to note (payment is via Direct Debit)
 - viii) Parish Clerk final salary/expenses, £182.47
- b. The Parish Council to receive and approve the budget and precept for 2024/25

13. Correspondence, meetings attended and consultations:

- a. Email from member of the public regarding misleading public footpath sign

14. Items for the next agenda:

- a. Precept update
- b. Community grants
- c. Emergency planning
- d. Council elections
- e. AGAR preparation and timeline

15. Date and time of next Meeting:

The next meeting of the Parish Council will take place on 14 March 2024 at 7pm at Outback Hall, Leven Valley School, Haverthwaite

Signed: Julie Hendry, Parish Clerk/Responsible Finance Officer Date: 6 January 2024