

# HAVERTHWAITE PARISH COUNCIL

## MINUTES OF HAVERTHWAITE PARISH COUNCIL MEETING HELD ON THURSDAY 2<sup>nd</sup> NOVEMBER 2023

**Present:** Cllr Sanderson (Chair), Cllr Bevins, Cllr Fleming, Cllr Riley, Cllr Stoddart and Julie Hendry, Parish Clerk ([clerk@haverthwaitepc.co.uk](mailto:clerk@haverthwaitepc.co.uk))

**In attendance:** PCSO Paul Harris was in attendance

Minute no	Action Point	Person
62/2023	<b>Apologies:</b> None received	
63/2023	<b>Minutes of Last Meeting</b> The Chair was authorised to sign the minutes of the Parish Council meeting held on 7 September 2023 as a true record of what was discussed.	
64/2023	<b>Declarations of interest (in respect of items on the agenda):</b> None received	
65/2023	<b>Requests for dispensations:</b> None received	
66/2023	<b>Public participation:</b> a. Community participation: i) A member of the public, Alan Riley, was voted unanimously to be co-opted onto Haverthwaite Parish Council and duly signed the Acceptance of Office. ii) PCSO Paul Harris reported on a recent spate of thefts from outbuildings in the locality. A further discussion took place regarding the varying speed limits on the areas of A590 that had recently had speed cameras installed. b. Unitary Council update: Cllr Sanderson gave an update on the current services that were now being disaggregated and moved to their new hosting organisation. Recruitment is still proving challenging though there is now a Director of Childrens Service in place. Interim posts still exist in some areas where recruitment to substantive roles is not yet complete.	
67/2023	<b>Update on actions from the previous meeting:</b> There were no outstanding actions to report.	
68/2023	<b>Haverthwaite GP Surgery update</b> Cllr Sanderson advised that funding has allegedly been allocated towards the provision of new premises but further information was not available to confirm the veracity or the specific details of this information.	SS
69/2023	<b>Agreement of meeting dates for 2024</b> The list of dates previously circulated was agreed unanimously for the meetings taking place in 2024.	
70/2023	<b>Planning applications received for comment by the PC:</b> a. 7/2023/5542 at Backbarrow Bridge, Haverthwaite. Repair and conservation works to Backbarrow Bridge. Primarily de-vegetation and fabric repair using compatible mortars, and selected stone indent repair/replacement to spalled voussoir units and weathered/eroded individual units. The Parish Council agreed to SUPPORT this planning application. b. 7/2023/5620 at 2, Wilkinson View, Backbarrow, LA12 8RE. Amend condition 1 (local occupancy) on planning application 7/2018/5693. The Parish Council agreed to OBJECT to this planning application.	

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71/2023	<p><b>Community and environmental matters</b></p> <p>a. Update on Parish assets such as grit bins and bus shelters: Cllr Sanderson reported that bus shelters on the main road were not permitted to be enclosed due to safety concerns. The Parish Clerk agreed to send out a list of all the grit bins that needed to be checked. The question of whether this was a chargeable service was raised and it was agreed that this would be investigated further.</p> <p>b. The Community Grants process was discussed and it was agreed that the poster would be updated and posted on noticeboards, for agreement by the PC in the New Year.</p>	<p>JH</p> <p>JH</p>
72/2023	<p><b>Highways, footpaths, hedges and verges</b></p> <p>a. Bridge footpath update: Cllr Bevins reported that the work has been completed and that hand-rails would be fitted to the other end of the footpath.</p> <p>b. Update on recruitment of Parish Lengthsman: Cllrs Bevin reported that there was potential interest in the role and agreed to discuss this with the interested party.</p> <p>c. Streetlighting repair update: Parish Clerk reported that all the old-style lamps had been replaced and that an updated invoice would be sent by the contractor.</p> <p>d. Overgrown hedge near GP surgery: Cllr Bevins agreed to report the hedge overgrowing into the road (Bare Syke) on HIAMS as a first attempt to resolve the matter.</p> <p>e. Cllr Stoddart provided the What3Words location codes for two locations where branches were overhanging the road and of a pot-hole in another location on Finsthwaite Lane for reporting on HIAMS</p>	<p>JB</p> <p>JB</p> <p>JB</p> <p>JH</p>
73/2023	<p><b>Finance, Governance and Audit:</b></p> <p>a. The Parish Council approved the payment of the invoices received since the last meeting:</p> <ul style="list-style-type: none"> <li>i) Npower, streetlighting (September) £247.88 to note (payment is via Direct Debit)</li> <li>ii) Leven Valley CE Primary School (room hire September), £30.00</li> <li>iii) A Wilson (bridge footpath), £1975.00</li> <li>iv) Parish Clerk office expenses (printer cartridges), £24.59</li> <li>v) Altitude Services (streetlight repair/replacement), £4093.28 (exact value TBC)</li> <li>vi) Royal British Legion (wreath), £20.00</li> <li>vii) Leven Valley CE Primary School (room hire November), £30.00</li> </ul> <p>The following were approved in advance to be paid at the appropriate time as the next meeting was not taking place until January 24.</p> <ul style="list-style-type: none"> <li>viii) Parish Clerk salary (Q3), £520.00</li> <li>ix) Parish Clerk Q3 expenses, £TBC</li> <li>x) HMRC Q3 payment, £130.00</li> </ul> <p>b. The Parish Council received and approved the Q2 bank reconciliation</p>	
74/2024	<p><b>Correspondence, meetings attended and consultations:</b></p> <p>The following items were noted by the Parish Council as they had been previously circulated:</p> <p>a. Email from member of the public regarding dog barking complaint to EHO was noted by the PC.</p>	<p>SS</p>

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	<p>b. Community Emergency Planning update email. It was agreed that Cllr Sanderson would convene a working group and asked for volunteers to complete the plan. The Parish Clerk agreed to make contact with CALC which had offered to support PCs in undertaking this.</p> <p>c. Bigland Hall, stakeholder engagement email was noted by the PC.</p>	<b>JH</b>
75/2023	<p><b>Items for the next PC agenda</b></p> <p>a. Budget/precept to finalise</p> <p>b. Brow Edge Foundation update</p> <p>c. Community grants to be awarded</p>	
76/2023	<p><b>Date and time of next meeting</b></p> <p>The next meeting of the Parish Council will take place at 7pm on 18th January 2024 at Outback Hall, Leven Valley School</p>	<b>ALL</b>