

28 October 2023

Dear Sir/Madam,

You are summoned to attend the meeting of Haverthwaite Parish Council being held at Outback Hall, Leven Valley School, Haverthwaite on **Thursday 2 November** starting at 7pm. Members of the public should let the Parish Clerk know in advance if they plan to attend and wish to speak on a specific matter.

Julie Hendry, Clerk to Council clerk@haverthwaitepc.co.uk

AGENDA

1. Apologies:

2. Minutes of Last Meeting: To authorise the Chair to sign the minutes of the Parish Council meeting held on 7th September 2023 as a true record.

3. Declarations of Interest: To receive declarations of interest where a member has a disclosable pecuniary interest in respect of items on this agenda

4. Requests for Dispensation: To receive requests for a dispensation to speak and/or vote on any matter where a member has a disclosable pecuniary interest in respect of items on this agenda

5. Public Participation

a. Community participation:

- i) Co-option of a new Councillor to be discussed and voted on
- ii) Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda

b. Unitary Authority update: Cllr Sanderson

6. Update on issues and actions from the previous meeting (not already on agenda): NIL

7. Haverthwaite GP Surgery update: Cllr Sanderson

8. Agreement of meeting dates for 2024: ALL

9. Planning:

a. To respond to planning applications received since the previous meeting:

- i) 7/2023/5542 at Backbarrow Bridge, Haverthwaite. Repair and conservation works to Backbarrow Bridge. Primarily de-vegetation and fabric repair using compatible mortars, and selected stone indent repair/replacement to spalled voussoir units and weathered/eroded individual units.
- ii) 7/2023/5620 at 2, Wilkinson View, Backbarrow, LA12 8RE. Amend condition 1 (local occupancy) on planning application 7/2018/5693.

b. Decisions made since the previous meeting:

- a. 7/2023/5598 at Oak Bank, Haverthwaite, LA12 8AL. Temporary Change of Use for a 3-year period of unfettered dwellinghouse (C3) to interim General Practitioners Surgery (E) and thereafter reversion of occupancy. APPLICATION WITHDRAWN.

10. Community and environmental matters:

- a. Update on Parish assets such as grit bins and bus shelters: Cllr Sanderson
- b. Community Grants process and timescales

11. Highways, footpaths, hedges and verges :

- a. Bridge footpath update: Cllr Bevins
- b. Update on recruitment of Parish Lengthsman: Cllrs Bevins and Fleming
- c. Streetlighting repair update: Parish Clerk
- d. Overgrown hedge near GP surgery: Cllr Bevins
- e. Overhanging branches on Finsthwaite Lane for reporting on HIAMS: Cllr Stoddart

12. Finance, Governance and Audit:

- a. The Parish Council to approve the payment of the invoices received since the last meeting:
 - i) Npower, streetlighting (September) £247.88 to note (payment is via Direct Debit)
 - ii) Leven Valley CE Primary School (room hire September), £30.00
 - iii) A Wilson (bridge footpath), £1975.00
 - iv) Parish Clerk office expenses (printer cartridges), £24.59
 - v) Altitude Services (streetlight repair/replacement), £4093.28 (exact value TBC)
 - vi) Royal British Legion (wreath), £20.00
 - vii) Leven Valley CE Primary School (room hire September), £30.00
 - viii) Parish Clerk salary (Q3), £520.00
 - ix) Parish Clerk Q3 expenses, £TBC
 - x) HMRC Q3 payment, £130.00
- b. The Parish Council to receive and approve the Q2 bank reconciliation

13. Correspondence, meetings attended and consultations:

- a. Email from member of the public regarding dog barking complaint to EHO
- b. Community Emergency Planning update email
- c. Bigland Hall, Stakeholder engagement email

14. Items for the next agenda:

- a. Brow Edge Foundation update
- b. Community grants awarded

15. Date and time of next Meeting:

The next meeting of the Parish Council will take place on date TBC (January 2024) at 7pm at Outback Hall, Leven Valley School, Haverthwaite

Signed: Julie Hendry, Parish Clerk/Responsible Finance Officer Date: 28 October 2023