

HAVERTHWAITE PARISH COUNCIL

MINUTES OF HAVERTHWAITE ANNUAL PARISH COUNCIL MEETING HELD AT OUTBACK HALL, LEVEN VALLEY SCHOOL ON THURSDAY 18th MAY 2023

Present: Cllr Sanderson (Chair), Cllr Bevins, Cllr Fleming, Cllr Stoddart and Julie Hendry, Parish Clerk
(clerk@haverthwaitepc.co.uk)

Minute no	Action Point	Person
17/2023	Election of Chair for the Parish Council 2023/2024: Cllr Sanderson was voted unanimously as Chair who then signed the Declaration of Acceptance of Office	
18/2023	Apologies: None received	
19/2023	Election of Vice-Chair for the Parish Council 2023/2024: Cllr Stoddart was voted unanimously as Vice-Chair who then signed the Declaration of Acceptance of Office	
20/2023	Confirmation of bank account signatories: Council agreed that Cllrs Sanderson and Stoddart and the Parish Clerk would remain as bank signatories.	
21/2023	Minutes of Last Meeting The Chair was authorised to sign the minutes of the Parish Council meeting held on 5 April 2023 as a true record of what was discussed.	
22/2023	Declarations of interest (in respect of items on the agenda): None received	
23/2023	Requests for dispensations: None received	
24/2023	Register of Members' Interests: No changes required	
25/2023	Public participation: a. Community participation: No members of public were in attendance b. Unitary Council update: Cllr Sanderson updated on the current status of the new Unitary Authority which included the issues with staffing gaps, no questions were asked.	
26/2023	Update on actions from the previous meeting: a. Streetlight numbering update: Cllr Stoddart has provided the numbers and location of streetlights to enable further work to be undertaken. It was agreed that the Parish Clerk would collate and submit this information to various companies to tender for upgrading them to LED. Due to the lack of progress being made by the Highways lighting team, it was agreed that Cllr Sanderson would speak to Peter Thornton to enable a quote for maintenance and repair to be arranged and for resolution to the lighting issues to be made before winter. The Parish Clerk agreed to put this on the September agenda for an update.	JH SS JH
27/2023	Correspondence, meetings attended and consultations (to note unless otherwise stated): a. An email was received from LDNPA acknowledging the agreement for the payment for the bridge footpath works to be undertaken. The Parish Clerk has asked LDNPA for permission for the PC to proceed and is awaiting a response.	JH
28/2023	Planning outcomes to note: Nil new applications were received.	

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29/2023	<p>Community and environmental matters</p> <p>a. Streetlighting issues discussed earlier in the meeting 26/2023 (a).</p> <p>b. Parish Lengthsman-the contract was being revised and will be re-tendered for following comments from the Councillors.</p> <p>c. Highways and issues for reporting on HIAMS- Cllr Bevin advised that there is a pothole adjacent to the playing fields that would be reported on HIAMS.</p> <p>d. Bus shelters-Cllr Sanderson advised that she has spoken to Jonathan Reade about the bus-stop (heading towards Ulverston with no front on) needing an upgrade to enable users to shelter from poor weather.</p>	<p style="text-align: right;">JH/ALL</p> <p style="text-align: right;">SS</p>
30/2023	<p>Finance, Accounts, Assets and Audit: All</p> <p>a. The Parish Council approved the payment of the invoices received since the last meeting:-</p> <ul style="list-style-type: none"> i) Npower, streetlighting (March) £142.01 was noted (payment is via Direct Debit) ii) Npower, streetlighting (April) £176.28 was noted (payment is via Direct Debit) iii) Parish Clerk, (Printer purchase) £189.98 <p>b. The Parish Council received and approved the bank reconciliation for year end 2022/23</p> <p>c. The Parish Council received and approved the Parish Risk Register (previously circulated for comments) for 2023/24.</p> <p>d. The Parish Council received and approved the Parish Asset Register (previously circulated for comments) for 2022/23.</p>	
31/2024	<p>Councillor Questions and Answers:</p> <p>Cllr Stoddart asked whether there is a suitable location for a displaced bench to be sited and it was felt that outside the GP surgery might be suitable.</p>	
32/2023	<p>Items for the next PC agenda</p> <ul style="list-style-type: none"> a. To receive the Annual Internal Audit report 2022/3 b. To receive section 1 Annual Governance Statements c. To receive section 2 Accounting Statements d. To agree the period for the exercise of public rights 	
33/2023	<p>Date and time of next meeting</p> <p>The next meeting of the Parish Council will take place on 12th June 2023 at 7pm at a venue TBC</p>	<p style="text-align: right;">ALL</p>