

6 June 2023

Dear Sir/Madam,

You are summoned to attend the meeting of Haverthwaite Parish Council being held at on **Thursday 15 June** starting at 2pm.

Julie Hendry, Clerk to Council [clerk@haverthwaitepc.co.uk](mailto:clerk@haverthwaitepc.co.uk)

## AGENDA

- 1. Apologies:** Cllr Sanderson
- 2. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Annual Parish Council meeting held on 18<sup>th</sup> May 2023 as a true record.
- 3. Declarations of Interest:** To receive declarations of interest where a member has a disclosable pecuniary interest in respect of items on this agenda
- 4. Requests for Dispensation:** To receive requests for a dispensation to speak and/or vote on any matter where a member has a disclosable pecuniary interest in respect of items on this agenda
- 5. Public Participation**
  - a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
  - b. Unitary Authority update: Cllr Sanderson
- 6. Update on issues and actions from the previous meeting:**
  - a. An update on discussions with Peter Thornton regarding the obtaining of a quote for streetlighting maintenance and repair: Cllr Sanderson
  - b. Parish Lengthsman: Contract being updated and going out to tender
- 7. Correspondence, meetings and consultations:** NIL
- 8. Planning:**

To respond to planning applications received since the previous meeting: NIL
- 9. Community and environmental matters:**
  - a. Streetlighting: Full discussion will be held in September
  - b. Highways and issues for reporting on HIAMS
- 10. Finance, Governance and Audit:**
  - a. The Parish Council to approve the payment of the invoices received since the last meeting
    - i) Npower, streetlighting (May) £181.92 to note as payment is via Direct Debit
    - ii) ACW, bus shelter cleaning (May) £120.00
    - iii) Parish Clerk salary, Q1, £520.00
    - iv) Parish Clerk expenses, Q1, £36.30

- v) HMRC payment, Q1, £130.00
- vi) PC Insurance policy, £476.58
- vii) Room hire, Leven Valley School, £30.00
- viii) Charlene Iredale, Internal Auditor, £100.00
- b. To receive and note the Annual Internal Audit report 2022/3
- c. To receive and approve section 1 Annual Governance Statements
- d. To receive and approve section 2 Accounting Statements
- e. To declare Haverthwaite Parish Council exempt from sending the completed AGAR to the external auditor for a limited assurance review as all the qualifying criteria are met as outlined in the Certificate of Exemption
- f. To declare that the period for the exercise of public rights will be held between Monday 19<sup>th</sup> June and Friday 28<sup>th</sup> July and that this information will also be published on the website and Parish noticeboards

**11. Councillor Questions and Answers:**

**12. Items for the next agenda:**

**13. Date and time of next Meeting:**

The next meeting of the Parish Council will take place on Thursday 7<sup>th</sup> September 2023 at 7pm at Outback Hall, Leven Valley School, Haverthwaite

**Signed: Julie Hendry, Parish Clerk/Responsible Finance Officer      Date: 6<sup>th</sup> June 2023**