

HAVERTHWAITE PARISH COUNCIL

MINUTES OF HAVERTHWAITE PARISH COUNCIL MEETING HELD AT St ANNE'S CHURCH HALL, HAVERTHWAITE ON THURSDAY 5th APRIL 2023

Present: Cllr Sanderson (Chair), Cllr Bevins, Cllr Stoddart and Julie Hendry, Parish Clerk (clerk@haverthwaitepc.co.uk)

Minute no	Action Point	Person
1/2023	Apologies:	
2/2023	Minutes of Last Meeting The Chair was authorised to sign the minutes of the Parish Council meeting held on 12 January 2023 as a true record of what was discussed.	
3/2023	Declarations of interest: Cllr Sanderson declared an interest in item 11/2023(a) as a Trustee of the Ironworks Trust	
4/2023	Requests for dispensations: None received	
5/2023	Public participation: a. Community participation: No members of public were in attendance b. County Council update: Cllr Sanderson updated on the current status of the transition to the Unitary Authority.	
6/2023	Update on actions from the previous meeting: a. Streetlight numbering update: Cllr Stoddart agreed to complete the streetlight numbering exercise and return the information to the Parish Clerk for collating.	CS
7/2023	Website update: a. Parish Councillors agreed to submit biographies, photographs and content for the PC website (www.haverthwaitepc.co.uk) by 11/4/23 b. The Parish Council approved the content and layout of the new PC website and to agree to a "go live" date of 14/4/23	ALL JH
8/2023	Bridge Path ramp quotations: The Parish Council considered the two quotations submitted to replace the steps with a ramp on the Bridge Path, Brow Edge, Backbarrow and agreed to award the contract to Company B. The Parish Clerk agreed to contact the company and advise of their successful quotation.	JH
9/2023	Correspondence, meetings attended and consultations (to note unless otherwise stated): a. Email requesting a Community Grant application form b. Emails from two members of the public regarding the restricted footpath on Brow Edge c. The Parish Council agree the response to LDNPA regarding the wire fence near Willow Court which the Clerk would submit to Sara Spicer d. Farewell email received from Cllr Wharton, the PC recorded thanks for his input into PC developments	JH
10/2023	Planning outcomes to note: a. 7/2023/5045 at Old School House, Low Brow Edge, Backbarrow, Ulverston, LA12 8PW. Rear garden room extension APPROVED by LDNPA	

HAVERTHWAITE PARISH COUNCIL

	b. 7/2023/5016 Vacant Plot, South of Chapel House, Finsthwaite Lane, Backbarrow, Ulverston, LA12 8PY. Proposed dwelling and change of use of area of land to garden APPROVED by LDNPA	
11/2023	<p>Community and environmental matters</p> <p>a. The Parish Council considered the applications for Community Grants and made the following awards for 2022/23. It was agreed that the Parish Clerk would amend the criteria to request bank statements from applicants to inform PC decision making. Cllr Sanderson declared an interest in the Ironworks grant application and did not participate in the decision to award the £600 requested by the Ironworks Heritage Trust. It was also agreed that £1000 would be awarded to Backbarrow KGV Playing Fields. It was also agreed that the Community Grants would also be considered later in the year and would be put onto the agenda for discussion in September.</p> <p>b. Items for Community newsletter: No additional items were added to the newsletter by Councillors</p> <p>c. Brow Edge Foundation update: Cllr Sanderson reported that there was no update to provide Council.</p>	<p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p>
12/2023	<p>Highways</p> <p>a. Issues for reporting on HIAMS: Cllr Sanderson reported that a member of the public reported a pothole to her and advised that this was going to be added to HIAMS.</p> <p>b. Streetlighting issues to report: Three lights reported, awaiting reply from current contractors and the Parish Clerk agreed to follow up again.</p> <p>c. Parish hedges, verges and footpath issues reported to PC: The Parish Clerk agreed to send the contract to Councillors for their comments in preparation for tendering for a Parish Lengthsman.</p>	<p style="text-align: right;">SS</p> <p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p>
13/2023	<p>Finance, Accounts, Assets and Audit: All</p> <p>a. The Parish Council approved the payment of the invoices received since the last meeting:</p> <ul style="list-style-type: none"> i) Npower, streetlighting (Jan) £148.42 to note as payment is via Direct Debit ii) Npower, streetlighting (Feb) £128.84 to note as payment is via Direct Debit iii) ACW, bus shelter cleaning (Feb) £120.00 iv) Parish Clerk salary, Q4, £520.00 v) Parish Clerk expenses, Q4, £33.30 vi) HMRC payment, Q4, £130.00 vii) IH Media, website design and hosting, £952.50 viii) TP Jones Payroll, £85.92 ix) Church hall hire, £75.00 x) CALC subscription, £229.19 <p>b. The Parish Council approved the purchase of a printer up to the value of £200 for use by the Parish Clerk</p> <p>c. The Parish Council approved the appointment of the internal auditor, Charlene Iredale, for the financial year 2022/23</p> <p>d. The Parish Council received and noted the timetable for the AGAR for 2022/23</p>	<p style="text-align: right;">JH</p> <p style="text-align: right;">JH</p>

HAVERTHWAITE PARISH COUNCIL

14/2024	Councillor Questions and Answers: Cllr Sanderson advised that the Community Centre had had a significant leak which had now been repaired.	
15/2023	Items for the next PC agenda a. Streetlight upgrade proposal to be discussed	
16/2023	Date and time of next meeting The next meeting of the Parish Council will take place on 18 th May 2023 at 7pm at Outback Hall, Leven Valley School TBC	ALL