

31 March 2023

Dear Sir/Madam,

You are summoned to attend the rescheduled meeting of Haverthwaite Parish Council being held at St Anne's Church Hall, Haverthwaite, LA12 8AJ on **Wednesday 5th April** starting at 7pm.

Julie Hendry, Clerk to Council clerk@haverthwaitepc.co.uk

AGENDA

1. Apologies:

2. Minutes of Last Meeting: To authorise the Chair to sign the minutes of the Parish Council meeting held on 12 January 2023 as a true record.

3. Declarations of Interest:

4. Requests for Dispensation: To receive declarations of interest and for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest in respect of items on this agenda

5. Public Participation

- a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
- b. Unitary Council update on the Local Government Review: Cllr Sanderson

6. Update on issues and actions from the previous meeting:

- a. Streetlight numbering update: ALL

7. Website update:

- a. Parish Councillors are asked to submit biographies, photographs and content for the PC website (www.haverthwaitepc.co.uk)
- b. The Parish Council is asked to approve the content and layout of the new PC website and to agree to a "go live" date of 23/3/23

8. Bridge Path ramp quotations:

- a. Parish Council to consider the quotations to replace the steps with a ramp on the Bridge Path, Brow Edge, Backbarrow and award the contract to one of the contractors

9. Correspondence, meetings and consultations:

- a. Email requesting a Community Grant application form
- b. Emails from two members of the public regarding the restricted footpath on Brow Edge
- c. Parish Council to agree the response to LDNPA (Sara Spicer email) regarding the wire fence near Willow Court
- d. Farewell email from Cllr Wharton

10. Planning:

- a. 7/2023/5045 at Old School House, Low Brow Edge, Backbarrow, Ulverston, LA12 8PW. Rear garden room extension APPROVED by LDNPA
- b. 7/2023/5016 Vacant Plot, South of Chapel House, Finsthwaite Lane, Backbarrow, Ulverston, LA12 8PY. Proposed dwelling and change of use of area of land to garden APPROVED by LDNPA

11. Community and environmental matters:

- a. The Parish Council to consider the application(s) for Community Grants and make awards for 2022/23
- b. Items for Community newsletter: ALL
- c. Brow Edge Foundation update: : Cllr Sanderson

12. Highways, footpaths, hedges and verges

- a. Issues for reporting on HIAMS: ALL
- b. Streetlighting issues to report: Three lights reported, awaiting reply
- c. Parish hedges, verges and footpath issues reported to PC: ALL

13. Finance, Governance and Audit: All

- a. The Parish Council to approve the payment of the invoices received since the last meeting:
 - i) Npower, streetlighting (Jan) £148.42 to note as payment is via Direct Debit
 - ii) Npower, streetlighting (Feb) £128.84 to note as payment is via Direct Debit
 - iii) ACW, bus shelter cleaning (Feb) £120.00
 - iv) Parish Clerk salary, Q4, £520.00
 - v) Parish Clerk expenses, Q4, £33.30
 - vi) HMRC payment, Q4, £130.00
 - vii) IH Media, website design and hosting, £952.50
 - viii) TP Jones Payroll, £85.92
 - ix) Church hall hire, £75.00
- b. The Parish Council to approve the purchase of a printer (£150) for use by the Parish Clerk
- c. The Parish Council to approve the appointment of the internal auditor, Charlene Iredale, for the financial year 2022/23
- d. The Parish Council to receive and note the timetable for the AGAR for 2022/23

14. Councillor Questions and Answers:

15. Items for the next agenda:

- a. Streetlight upgrade proposal to be discussed

16. Date and time of next Meeting:

The next meeting of the Parish Council will take place at 7pm on **TBC** May 2023 at Haverthwaite Community Centre

Signed: Julie Hendry, Parish Clerk

Date: 31st March 2023