

4 May 2023

Dear Sir/Madam,

You are summoned to attend the Annual Parish Meeting of Haverthwaite Parish Council being held at **Outback Hall, Leven Valley School TBC** on **Thursday 18 May** following the Annual Open Meeting which starts at 7pm.

Julie Hendry, Clerk to Council clerk@haverthwaitepc.co.uk

AGENDA

- 1. Election of Chair for the Parish Council 2023/2024:** Chair to sign Declaration of Acceptance of Office
- 2. Apologies:**
- 3. Election of Vice-Chair for the Parish Council 2023/2024:** Vice-Chair to sign Declaration of Acceptance of Office
- 4. Confirmation of bank account signatories:**
- 5. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Parish Council meeting held on 5th April 2023 as a true record.
- 6. Declarations of Interest/Requests for Dispensation:** To receive declarations of interest and for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest in respect of items on this agenda
- 7. Register of Members' Interests:** To receive updated Registers of Members' Interests
- 8. Public Participation**
 - a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
 - b. Unitary Authority update: Cllr Sanderson
- 9. Update on issues and actions from the previous meeting:**
 - a. Cllr Stoddart has provided the numbers and location of streetlights to enable further work to be undertaken
- 10. Correspondence, meetings and consultations:**
- 11. Planning:**

To respond to planning applications received since the previous meeting:
- 12. Community and environmental matters:**
 - a. Streetlighting
 - b. Parish Lengthsman

- c. Highways and issues for reporting on HIAMS

13. Finance, Governance and Audit:

- a. The Parish Council to approve the payment of the invoices received since the last meeting
- b. To receive a bank reconciliation for year end 2022/23
- c. To receive and approve the Parish Risk Register (previously circulated for comments)
- d. To receive and approve the Parish Asset Register (previously circulated for comments)

14. Councillor Questions and Answers:

15. Items for the next agenda:

- a. To receive the Annual Internal Audit report 2022/3
- b. To receive section 1 Annual Governance Statements
- c. To receive section 2 Accounting Statements
- d. To agree the period for the exercise of public rights

16. Date and time of next Meeting:

The next meeting of the Parish Council will take place on Monday 6th July 2023 at 7pm at a venue TBC

Signed: Julie Hendry, Parish Clerk/Responsible Finance Officer Date: 4th May 2023